Dear member of the curricular working group,

With this information flyer, the Equal Opportunities Working Party would like to draw your attention to relevant provisions in the Affirmative Action Plan for Gender Equality that you as a member of a curricular working group can consider when preparing curricula.

Relevant provision in the Affirmative Action Plan for Gender Equality (emphasis is relevant for curricula): https://satzung.univie.ac.at/en/more-parts-of-the-statutes/affirmative-action-plan-for-the-advancement-of-women-and-gender-equality/

Section 9 (9) The Equal Opportunities Working Party can nominate one contact person per studies conference if this is necessary and appropriate. **The contact person advises the director of studies** on the non-discriminatory design and organisation of study programmes, especially on the evaluation of study programmes, the awarding of teaching contracts and the **design of curricula**. To this end, the contact person is a member of the studies conference in an advisory capacity and informs the Equal Opportunities Working Party.

- Please contact the member of the Equal Opportunities Working Party responsible for your faculty or centre.
- The responsible member of the Equal Opportunities Working Party can give advice in this process.

Section 45 (1) When preparing curricula, the promotion of women's studies and gender research as a research area is taken into account as far as possible. If it makes sense in the respective subject, attention is paid to the integration of women's studies and gender research into the compulsory and elective subjects.

(2) The working groups for issuing curricula **allow** the Equal Opportunities Working Party to **delegate** a member or an expert from the relevant subject area in an **advisory capacity to the working group**.

(3) The extent to which women's studies and gender research are taken into account in teaching is ascertained continually and regularly.

Numerous initiatives in the University of Vienna and beyond are developing proposals for gender-related contents and curricula. The **Gender Research Office** at the University of Vienna serves as an interface between research and teaching and can provide hints on resources in your discipline. Outside of the University of Vienna, the efeu association (https://www.efeu.or.at) provides advice, among others.

In case of questions, you can contact the Equal Opportunities Working Party.

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